

University of North Texas Health Science Center School of Public Health

Position/Project Description for Public Health Practice Experience

This document is for discussion with and recruitment of interested students. Specifics of final practice experience project may be negotiated between the agency, the student and the Public Health Practice Coordinator or representative from the School of Public Health.

Date: 4.9.09

Project Title: Research Assistant

Agency: Girls Inc of Tarrant County

Department/Section (if applicable)

Address: 600 New York Avenue, Arlington, Texas 76010

Dates of Availability: *(Please check one)*

Open-ended projects or From: _____ To: _____

Where Practice Experience Will Be Held: Girls Inc Center
(Building name, if any)

600 New York Avenue, Arlington, 76010

(Street)

(City)

(State) (Zip)

Schedule (days/hours per week): Flexible

Salary/Reimbursement of Expenses (if any): \$500 stipend paid at end of semester

Site Supervisor:

Name: Melissa Oden **Degree(s)** LMSW, MPH, CHES

Position Title: Vice President of Program Development

Address (if different from above):

Phone: 817.275.2120 x222 **Fax:** 817.274.1668

E-mail: moden@girlsinctarrant.org

Brief Description of Project Opportunities: *(Include objectives)*

Girls Inc of Tarrant County is seeking a female Research Assistant to assist the agency in reaching its mandate in its strategic plan to become the premiere agency for answers to girl-related issues.

Tasks to be Performed by Intern: *(Be as specific as possible.)*

The Research Assistant will be responsible for researching and tracking current topics and "hot" issues that relate to girls. Results will be reported to the Vice President of Program Development and will be used to develop innovative programming for the agency.

Special Requirements/Comments:

Strong background in research/computer skills. This position will not include any interaction with the girls at the Girls Inc Center. This is an administrative position only.

URL for your agency/dept. home page:

www.girlsinctarrant.org